

EXECUTIVE

STATEMENT OF DECISIONS

Set out below is a summary of the decisions taken at the meeting of the Executive held on Tuesday 4 February 2025. Decisions made by the Executive will be subject to call-in. Recommendations made to the Council are not subject to call-in. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

If you have any queries about any matters referred to in this decision sheet please contact Mark Devin, Democratic Services Manager on 01392 265477 or email mark.devin@exeter.gov.uk

Amendment to the Procurement Contract Procedure Rules

Agreed:

RECOMMENDED that approve:-

- (1) the revised Procurement and Contract Procedures in Appendix A of the report for adoption from 24th February 2025;
- (2) the following revised Procurement Procedure Notes for adoption from 24th February 2025:-
 - a) Appendix B – Procurement Note Approval to Procure & Quality Assurance;
 - b) Appendix C – Procurement Note Concessions;
 - c) Appendix D – Late Submissions;
 - d) Appendix E – Missing and Omitted Materials;
 - e) Appendix F – Signing and Sealing Contracts; and
 - f) Appendix G – Waivers
- (3) to grant delegated authority to the Head of Legal and Democratic Services in consultation with the Portfolio holder to make any minor amendments to the Procurement and Contract Procedures and Procurement Procedure Notes.

Reason for Decision: As set out in the report.

Annual Pay Policy Statement 2025/26

Agreed:

RECOMMENDED that Council approve:-

- 1) the adoption of the Policy, Report and Appendices for publication in accordance with the legislation; and
- 2) to grant delegated authority to the Strategic Director – People and Community to make necessary amendments to the pay policy statement following any changes in legislation or subsequent increases in pay.

Reason for Decision: As set out in the report.

Gender Pay Gap Report

Agreed:

RECOMMENDED that Council:-

(1) note the findings as follows:-

- the average rate of pay for females is higher than males across the Council;
- the mean average difference has increased since last year from 2.91% to 5.07%;
- the median average difference has increased since last year from 9.71% to 14.03%; and
- there are nearly 3 times more males in the lower quartile of earnings than females.

(2) approves the publication of the Gender Pay Gap Report on the Exeter City Council website and on the national database on gov.uk; and

(3) approves the annual review of the report to track the relationship between both female and male earnings.

Reason for Decision: As set out in the report.

Updated Local Development Scheme 2025

Agreed:

RESOLVED that the updated Local Development Scheme be approved as the basis for preparing local planning policy.

Reason for Decision: As set out in the report.

General Fund / HRA Estimates and Capital Programme 2025/26

Agreed:

RECOMMENDED that Council:-

- (1) approve the overall spending proposals in respect of its General Fund and HRA revenue budgets;
- (2) approve the General Fund and HRA Capital Programmes, subject to the identification of sufficient capital receipts to finance the new General Fund Capital bids in respect of IT and to grant delegated authority to the Strategic Director for Corporate Resources, in consultation with the Leader and Chief Executive to agree the final decision;
- (3) in agreeing the recommendations, consider the Section 151 Officer budget assessment in 8.17 of the report;
- (4) approve setting the General Fund minimum Balance at £3.100 million for 2025/26 and the HRA minimum Balance at £3.525 million for 2025/26;
- (5) approve the Council Tax for each Band recommended to the Council as set out in section 8.20.3 of report, subject to Devon County Council, OPCC Devon and Cornwall and the Devon and Somerset Fire Authority confirming their Band D levels respectively; and
- (6) approve the revised Council Tax levels on 25 February 2025, once the actual Council Tax amounts for Devon County Council, Devon and Cornwall Police and Crime Commissioner and the Devon and Somerset Fire Authority are set.

Reason for Decision: As set out in the report.

Capital Strategy 2025-26

Agreed:

RECOMMENDED that Council approve the Capital Strategy as set out in Appendix A of the report presented at the meeting.

Reason for Decision: As set out in the report.

The Prudential Code for Capital Finance in Local Authorities (Incorporating the Annual Statement of Minimum Revenue Provision)

Agreed:

RECOMMENDED that Council approve the adoption of:

- 1) the Prudential Indicators set out in Appendices A-C of the report; and
- 2) the Annual Statement of Minimum Revenue Provision for the Council.

Reason for Decision: As set out in the report.

Treasury Management Strategy Report 2025/26

Agreed:

RECOMMENDED that Council adopt the Treasury Management Strategy, Treasury Management Practices and the delegations contained therein.

Reason for Decision: As set out in the report.

Local Council Tax Support scheme

Agreed:

RECOMMENDED that Council agree for the scheme in place for the current year continue for 2025-26.

Reason for Decision: As set out in the report.

Household Support Fund scheme 7

Agreed:

RECOMMENDED that Council grant delegated authority to the Strategic Director for Corporate Resources in consultation with the Leader and the Portfolio Holder for Housing, Homelessness Prevention & Customer Services to agree the scheme for disbursing funding from the seventh Household Support Fund.

Reason for Decision: As set out in the report.

The decisions indicated will normally come into force 5 working days after publication of the Statement of Decisions unless called in by a Scrutiny Committee. Where the matter in question is urgent, the decision will come into force immediately. Decisions regarding the policy framework or corporate objectives or otherwise outside the remit of the Executive will be considered by Council on 18th and 25 February 2025.